



THE CITY OF SAN DIEGO

Publication Date: March 14, 2003
Requesting Department: Engineering and Capital Projects
Park and Recreation – Park Planning
1010 Second Avenue, Suite 1400
San Diego, CA 92101

Title:	Design Consultant for San Diego River Park Master Plan
Submittal Due Date:	Friday, April 11, 2003
Consultant Fee:	Not to exceed \$500,000
Project Manager:	Jeff Harkness (619) 533-6595

The City of San Diego may require consultant services for the project(s) listed below. Consultants wishing consideration should submit the following for Nominating Committee review: one (1) original and ten (10) copies of your response to the Request for Qualifications (RFQ). NO SUPPLEMENTAL INFORMATION WILL BE ACCEPTED. Submittals should be stapled, not bound. Neither plastic covers nor dividers are acceptable as part of your submittal. Your Statement of Qualifications Questionnaire (included in RFQ) must include a Professional Registration Number. All proposed Subconsultants must be listed on Page 4 of the Questionnaire.

COMMITMENT TO EQUAL OPPORTUNITY:

It is the policy of the City of San Diego to encourage equal opportunity in its professional services contracts. Toward this end, proposals from small businesses, disabled owned businesses, women owned businesses, firms owned by African-Americans, Native Americans, Asian-Americans, Filipinos and Latinos, and local firms are strongly encouraged. Prime Consultants are encouraged to subconsult or joint venture with these firms. The City endeavors to do business with firms sharing the City's commitment to equal opportunity and will not do business with any firm that discriminates on the basis of race, religion, color, ancestry, age, gender, sexual orientation, disability, medical condition, or place of birth.

ARCHITECT-ENGINEER FORM 255 AND 254:

If a firm has an office located outside San Diego County, **the staffing of the San Diego office must clearly be indicated separately from the firm's total staffing.** THE OFFICE LOCATION OF ALL PERSONNEL PROFILED IN BLOCK SEVEN (7) MUST BE CLEARLY INDICATED WITHIN THE BLOCK SEVEN. ALL PERSONNEL PROFILED MUST BE LISTED WITHIN THE PROJECT ORGANIZATION CHART. THE CHART MUST BE INCLUDED SOMEWHERE WITHIN THE FORM 255. Separate Architect-Engineer Forms 254 and 255 should not be submitted for Subconsultants. However, additional Subconsultant information can be provided within the proposer's Architect-Engineer Form 255.

All pages profiling Subconsultant information should be clearly marked "Subconsultant Information".

- * Note that all proposed Subconsultants are listed in the Statement of Qualifications Questionnaire.
Firms which may be eligible to be certified as DBE, DVBE, MBE, and/or WBE, and wish to claim that status on City-issued contracts, should contact the City's Equal Opportunity Contracting at (619) 533-4464.

REQUEST FOR QUALIFICATIONS PACKAGES:

For Statement of Qualifications Questionnaire or questions regarding submittal packages please e-mail John Mendivil at jmendivil@sandiego.gov or call (619) 533-3796. All technical questions regarding the project should be directed to the project manager listed below.

SUBMIT INFORMATION TO:

John Mendivil
Consultant Services Coordinator
1010 Second Avenue, Suite 500
San Diego, CA 92101

Submittals must be received before 4:30 p.m., April 11, 2003. There will be a pre-submittal conference from 10:00 a.m. – 12:00 a.m. on March 27, 2003, at 3325 Zoo Place, Room #3, War Memorial Building, Balboa Park, San Diego, CA 92101. If you have any questions about the RFQ or the pre-submittal conference please contact City of San Diego Project Manager Jeff Harkness, Park Designer, at (619) 533-6595.

GENERAL DESCRIPTION AND SCOPE OF SERVICES:

The San Diego River Master Plan will focus on the San Diego River from the River mouth at Ocean Beach/Mission Beach to the eastern San Diego jurisdictional boundary at the City of Santee. It will take into account the surrounding land uses that impact the River and lands in public ownership within a half mile of the river. The proposed project has three major phases. The first phase is to provide a comprehensive study of the River and its associated land use needs for today and the next 20 years. The second phase includes community input meetings and conceptual site design that addresses water management, habitat enhancement, recreation and cultural amenities. The third phase is to assemble the comprehensive study results and the proposed plans for the San Diego River Park into a Master Plan document.

The Park and Recreation Department is seeking Statements of Qualifications from firms or teams of consultants with expertise in Land Planning and Urban Design/Landscape Architecture, Community Workshop Facilitating, Historical Research/Interpretation, and Water Quality, Groundwater Resources and Environmental issues.

The consultant fee is estimated to be a not-to-exceed amount of \$500,000

Project Manager: Jeff Harkness

Telephone #: (619) 533-6595